



PUBLIC PRIVATE PARTNERSHIP (PPP) CELL, P&D
BOARD LAHORE

MINUTES OF MEETING

Subject:	FINANCIAL BID OPENING MEETING FOR PROCUREMENT OF JANITORIAL SERVICES FOR PPP CELL OFFICE	
Meeting Date	June 17, 2021	Time: 3:00 P.M.
Venue:	Upper Ground Floor, PASSCO Building, 11- Kashmir Road, Lahore	
Participants:	<ul style="list-style-type: none">• Ms. Maryam Naseer, Deputy Director (Projects) (<i>Convener</i>)• Mr. Hafiz Muhammad Suleman, Deputy Director (Procurement) (Secretary)• Mr. Hafiz M. Umer Amin, Deputy Director (Finance) (Member)	

Financial Evaluation and Decision

Discussion:

(Attendance sheet attached at Annex-A)

Deputy Director (Procurement)/Secretary, Procurement Committee, PPP Cell, P&D Board apprised the Committee that tender was uploaded on the websites of PPRA and PPP Cell, P&D Board on May 07, 2021, under 'Single Stage Two Envelop' bidding procedure to hire the Janitorial Services firm for the office of PPP Cell, for which following firms submitted their bids;

- I. M/s. Ali Brothers & Co.
- II. M/s. MECA Engineers
- III. M/s. Indus Engineering
- IV. M/s. Aenzay Facility Management
- V. M/s. T.N Co. Islamabad
- VI. M/s. A1 Service Master
- VII. M/s. Musa Enterprises Services
- VIII. M/s. Hadi Manpower Services (Pvt.) Ltd.
- IX. M/s. Envirite (Pvt.) Ltd.

2. Deputy Director (Procurement)/Secretary, Procurement Committee, PPP Cell, P&D Board further informed that technical bid opening meeting was held on May 25, 2021 at 11:30 A.M., under the Convenership of Deputy Director (Projects)/Convener Procurement Committee, in the presence of authorized representatives of bidding firms and Procurement Committee Members. He further added that Procurement Committee evaluated the technical bids in its meeting held on 15-06-2021 at 10:00 A.M. under the Convenership of

Deputy Director (Projects) / Convener Procurement Committee at PPP Cell Office and found seven bids technically responsive out of nine bids (bid evaluation report is attached at Annex-B).


3. Afterwards, the Procurement Committee has unanimously decided in its last meeting held on 15-06-2021 at 10:00 A.M. that all technically responsive bidders may be invited by the approval of the Competent Authority for Financial Bid opening meeting in the presence of authorized representatives of bidding firms on 17-06-2021 at 12:00 P.M. Following are the prices quoted by technically responsive firms for Procurement of Janitorial Services for PPP Cell Office.

Sr. No.	Essential Requirements	M/s. Indus Engineering (1)	M/s. Musa Enterprises Services (3)	M/s. A1 Service Master (3)	M/s. Ali Brothers & Co. (4)	M/s. T.N Co. Islamabad (5)	M/s. Aenzay Facility Management (6)	M/s. MECA Engineers (7)
1	Total Bid Amount (Monthly) in PKR	71,250/-	74,000/-	79,800/-	80,786/-	83,550/-	84,900/-	91,000/-
2	Furnished 2% Bid Security	YES	YES	YES	YES	YES	YES	YES
Ranking of bidders (Lowest to Highest)		1st	2nd	3rd	4th	5th	6th	7th

After detailed deliberations, following decisions were made:

Decisions:

- Procurement Committee has unanimously decided to recommend the Competent Authority to award contract to M/s. Indus Engineering for being technically responsive and financially lowest evaluated bidder who have quoted Rs. 71,250/month for provisioning of Janitorial Services.
- Procurement Committee has also decided that contract may be awarded to M/s. Indus Engineering after expiry of Grievance period or till acknowledgement/affidavit received from all bidders stating that the procurement process for Janitorial Services carried out by PPP Cell is transparent in all respects and bidders have no objection on it.


Hafiz Muhammad Suleman
 Deputy Director (Procurement)
 (Secretary)


Hafiz M. Umer Amin
 Deputy Director (Finance)
 (Member)


Maryam Naseer
 Deputy Director (Projects)
 (Convener)



GOVERNMENT OF THE PUNJAB
PLANNING & DEVELOPMENT BOARD
(PUBLIC PRIVATE PARTNERSHIP CELL)

Dated Lahore, the 17th June, 2021

FINANCIAL BID EVALUATION REPORT FOR PROCUREMENT OF "JANITORIAL SERVICES" FOR PPP CELL, P&D BOARD

Sr. No.	Essential Requirements	M/s. Indus Engineering (1)	M/s. Musa Enterprises Services (3)	M/s. A1 Service Master (3)	M/s. Ali Brothers & Co. (4)	M/s. T.N Co. Islamabad (5)	M/s. Aenzay Facility Management (6)	M/s. MECA Engineers (7)
1	Total Bid Amount (Monthly) in PKR	71,250/-	74,000/-	79,800/-	80,786/-	83,550/-	84,900/-	91,000/-
2	Furnished 2% Bid Security	YES	YES	YES	YES	YES	YES	YES
Ranking of bidders		1st (Lowest)	2nd	3rd	4th	5th	6th	7th

Recommendations:

The Procurement Committee has decided to recommend the Competent Authority to award contract to **M/s. Indus Engineering** for being technically responsive and financially lowest evaluated firm.

Hafiz Muhammad Suleman
Deputy Director (Procurement)
(Secretary)

Hafiz M. Umer Amin
Deputy Director (Finance)
(Member)

Maryam Naseer
Deputy Director (Projects)
(Convener)



**PUBLIC PRIVATE PARTNERSHIP (PPP) CELL, P&D
BOARD LAHORE**

MINUTES OF MEETING

Subject:	TECHNICAL EVALUATION OF BIDS FOR PROCUREMENT OF JANITORIAL SERVICES FOR PPP CELL OFFICE	
Meeting Date	June 15, 2021	Time: 10:00 A.M.
Venue:	Upper Ground Floor, PASSCO Building, 11- Kashmir Road, Lahore	
Participants:	<ul style="list-style-type: none">• Ms. Maryam Naseer, Deputy Director (Projects) (Convener)• Mr. Hafiz Muhammad Suleman, Deputy Director (Procurement) (Secretary)• Mr. Hafiz M. Umer Amin, Deputy Director (Finance) (Member)	

Technical Evaluation and Decisions

(Attendance sheet is attached at Annex-A)

Discussion:

Deputy Director (Procurement)/Secretary, Procurement Committee, PPP Cell, P&D Board apprised the Committee that tender was uploaded on the websites of PPRA and PPP Cell, P&D Board on May 07, 2021, under 'Single Stage Two Envelop' bidding procedure to hire the Janitorial Services firm for the office of PPP Cell, for which following firms submitted their bids;

- I. M/s. Ali Brothers & Co.
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- VII. M/s. Musa Enterprises Services
- VIII. M/s. Hadi Manpower Services (Pvt.) Ltd.
- IX. M/s. Envirite (Pvt.) Ltd.

2. Deputy Director (Procurement)/Secretary, Procurement Committee, PPP Cell, P&D Board further informed that technical bid opening meeting was held on May 25, 2021 at 11:30 A.M., under the Convener'ship of Deputy Director (Projects)/Convener of the Procurement Committee, PPP Cell, P&D Board, in the presence of bidders / representatives of bidding firms.


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3. Afterwards, the Procurement Committee evaluated the technical bids and prepared bid evaluation report (attached at Annex-B).


4. After detailed deliberations, following decisions were made:

Decisions:

- i. Procurement Committee has unanimously decided to recommend the Competent Authority to invite technically responsive bidders for financial bid opening meeting.
- ii. The results of technical bids will be uploaded on PPRA website by the approval of the Competent Authority.


Hafiz Muhammad Suleman
Deputy Director (Procurement)
(Secretary)


Hafiz M. Umer Amin
Deputy Director (Finance)
(Member)


Maryam Naseer
Deputy Director (Projects)
(Convener)



GOVERNMENT OF THE PUNJAB
PLANNING & DEVELOPMENT BOARD
(PUBLIC PRIVATE PARTNERSHIP CELL)

Dated Lahore, the 15th June, 2021


BID EVALUATION REPORT FOR PROCUREMENT OF "JANITORIAL SERVICES" FOR PPP CELL, P&D BOARD

Sr. No	Essential Requirements	M/s. Ali Brothers & Co. (1)	M/s. MECA Engineers (2)	M/s. Indus Engineering (3)	M/s. Aenzay Facility Management (4)	M/s. T.N Co. Islamabad (5)	M/s. A1 Service Master (6)	M/s. Musa Enterprises Services (7)	M/s. Hadi Manpower Services (Pvt.) Ltd. (8)	M/s. Envirite (Pvt.) Ltd. (9)
1	Copy of valid Income Tax Registration & valid National Tax Number certificate.	YES	YES	YES	YES	YES	YES	YES	YES	YES
2	Technical proposal / specifications / annexure filled as per tender documents duly signed & stamped by the bidder.	YES	YES	YES	YES	YES	YES	YES	YES	YES
3	Acceptance of all terms & conditions of tender document duly signed and stamped by the firm/company.	YES	YES	YES	YES	YES	YES	YES	YES	YES

4	Affidavit on judicial paper of Rs. 100/- regarding non- involvement in any arbitration/litigation with any government agency / department stating that the firm/company is not blacklisted .	YES	YES	YES	YES	YES	YES	YES	YES	YES
5	Firms/companies must have at least three (03) years relevant verifiable experience.	YES	YES	YES	YES	YES	YES	YES	NO (LESS RELEVANT EXPERIENCE)	NO (LESS EXPERIENCE)
6	Securities & Exchange Commission of Pakistan (SECP) registration certificate (in case of firms & Companies).	YES	YES	YES	N/A	N/A	N/A	YES	YES	YES
7	Copies of awarded work/service orders (at least 7) along with their address and contact numbers.	YES	YES	YES	YES	YES	YES	YES	YES	YES
Remarks (PASS / FAIL)		PASS	PASS	PASS	PASS	PASS	PASS	PASS	FAIL	FAIL


Hafiz Muhammad Suleman
 Deputy Director (Procurement)
 (Secretary)


Hafiz M. Umer Amin
 Deputy Director (Finance)
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 Deputy Director (Projects)
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